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<u>President</u> <u>Vice President</u> <u>Secretary</u> <u>Treasurer</u> <u>Sergeant-at-Arms</u> Lars Luther Thomas Werner Brent Savage Cathy Kelly Angel Torres

Minutes for Board of Directors Meeting with Sheriff Parkinson February 13, 2019 1600 Hours

Sheriff Admin Conference Room

Executive Board Present: (4) Lars Luther, Cathy Kelly, Angel Torres, Brent Savage

Topics Discussed:

- 1. Sheriff Parkinson advised he has received the Conduct Policy (Lexipol Custody Policy 115) with notations and remarks from both President Luther and from LT. Crout. Sheriff Parkinson advised he was unaware of the email sent to the Custody Division that included the new policy and if so, it was a miscommunication. If that occurred, he will make sure that Tthe standing policy will revert back to the old version and any changes will be put on hold until Sheriff Parkinson has sufficiently reviewed the suggested changes. Sheriff Parkinson emailed the DSA Board members on 02/14/19 indicating the email previously sent to the Custody Bureau regarding the Conduct Policy was a original previous version, not the new one. he reiterated that all revisions will be placed on hold until further notice.
- 2. Sheriff Parkinson advised the he had no updates regarding the "Cadet Contract" as this is to be resolved between Human Resources and the DSA.
- 3. Sheriff Parkinson would like the membership to provide input regarding the Block (Platoon/Team) Schedule. Sheriff Parkinson reiterated he has no intention of changing the procedure for time off requests nor seniority picks unless the membership wishes to <u>discussmake</u> those changes. Sheriff Parkinson advised it would be similar to a "Soft Platoon" style shift change in that the members would be allowed to pick a different shift every rotation without remaining with the same "Platoon."
- 4. Sheriff Parkinson advised Correctional Deputies who are on "On the Job Training" will not receive a pick during shift pick. Those CD's will be assigned where needed after completing formal training. They will rotate between days and nights after that until completed with OJT. and are off probation.
- 5. Sheriff Parkinson agreed he would be willing to split the cost (50/50- Sheriff's Office/DSA) of a "Staffing Survey". Treasurer Kelly provided Sheriff Parkinson with the name and information of a Criminal Justice Consulting company (GAR Incorporated) who is requesting information from the Sheriff's Office in order to provide a quote for the cost of completing the survey. Sheriff Parkinson

| requested Treasurer Kelly confirm with GAR Inc. regarding what other agencies in California they have worked with. Treasurer Kelly will email Sheriff Parkinson with the information she finds. 6. Due to the influx of current business, Sheriff Parkinson has placed a hold on a decision regarding seniority picks at Court Services and the Honor Farm. It will be decided at a later time. |
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| Respectfully Submitted, Brent Savage, DSA Secretary |
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