



San Luis Obispo County Deputy Sheriffs' Association

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President Lars Luther Vice President Thomas Werner Secretary Brent Savage Treasurer Cathy Kelly Sergeant-at-Arms Angel Torres

Minutes for Board of Directors Meeting with Sheriff Parkinson January 16, 2019

1600 Hours

Sheriff Admin Conference Room

Executive Board Present: (5) Lars Luther, Thomas Werner, Cathy Kelly, Angel Torres, Brent Savage

Topics Discussed:

1. President Luther questioned status of updated Courtesy Policy. President Luther advised it was brought to Lieutenant Crout for review and he advised to take it before Sheriff Parkinson. Sheriff Parkinson advised he was not familiar with any changes to policy. President Luther to send a copy to Sheriff Parkinson for review.
2. President Luther questioned status of Seniority Pick for Correctional Deputy Court Services/ Transportation (absent Class B positions) and Honor Farm positions. President Luther advised decision for Correctional Sergeants was still in question as to whether it would be selected from seniority or from Administration. Sheriff Parkinson advised all positions including Correctional Sergeant would be from seniority pick. CD's would require 2 years of experience at the jail prior to placement at any specialty position and not have been in a specialty position within the last three (3) shift rotations or one (1) year.
3. Sheriff Parkinson advised he previously meet with Human Recourses regarding the "Cadet Contract." Sheriff Parkinson advised this was in regards to cadets leaving this agency after being sponsored through the academy. It was determined this needs to be addressed with HR as a personnel issue.
4. Sheriff Parkinson advised he would like to test two (2) schedule rotations or eight (8) months of a Team/Squad style shift. Sheriff Parkinson advised this will help with comradery, consistency, and scheduling for both line staff and administration. Sheriff Parkinson advised he has no desire to change the current procedure to "Time off Requests," however, it will be polled amongst the members. Sheriff Parkinson will forward his ideas to the DSA Board for dissemination amongst the members for input and ideas. Sheriff Parkinson will meet with the DSA Board again after the Board has received input/ideas.
5. Sheriff Parkinson advised Correctional Deputy Kessler's previous position of STC Coordinator would be turned over to civilian employee Charles Fox. The allotted CD assigned to Training would return to an open position to the Main Jail.

6. Sheriff Parkinson advised there is a hiring for one (1) Correctional Sergeant and four (4) correctional Deputies for the new Behavioral Health Unit (BHU) that will have five (5) Jail Based Competency Treatment (JBCT). These CD's will be used on a dayshift schedule to help with escorting and running of the BHU.
7. Sheriff Parkinson advised there will be an opening for a female only Correctional Deputy hiring in the near future.
8. Sheriff Parkinson advised Administration is looking into different scheduling software systems to help with scheduling. Sheriff Parkinson advised he currently has an Excel Sheet that will be provided to the Scheduling Sergeant to help with scheduling unit a new system is put into place.
9. Sheriff Parkinson advised that CD's who are on probation and have completed formal training, however, have not completed a full shift rotation (4 completed months of a shift ie. days/nights) will have a seniority pick from the bottom of dayshift.

**Respectfully Submitted,
Brent Savage, DSA Secretary**